

# DataPoint Tips:

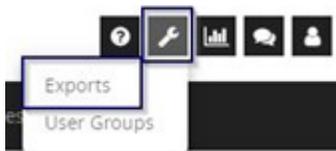
## Did You Know...

### Exporting Presentation Reports

You can export any single presentation report page or a package of presentation reports from the *Presentation Reports* tab. Use the *Exports* page to access and download these reports.

### How to Print Presentation Reports as a Package

1. Click the tool wrench in the top right corner and select *Exports*.



2. Once on your exports page, click *Create Export*.

+ Create Export

3. Complete the *Settings* tab by selecting *SSRS Reports* from the *Report type* field and choose the reports you would like to export along with other necessary fields.

Settings Filters

You are about to download patient information outside of the secure MedAnalytics environment. Be sure to follow your organization's rules regarding the security of confidential patient information.

Note: Password protection requires the file to be compressed into a zip format.

Protect document with password to ensure HIPAA compliance

Password:

Report type:

Report:

Select Reports

Select reports

Search:

- Presentation Reports
  - Cover Page
  - Report Parameters Overview
  - Enrollment Overview
  - Enrollment Breakdown
  - Financial Key Indicators
  - Medical Claims Lag
  - Network Analysis
  - Claims Distribution
  - Medical & Pharmacy Out of Pocket Distribution

Next Cancel

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## Did You Know...

### Continued...

4. Complete the *Filters* tab and click *Export*.

The screenshot shows the 'Create Export' dialog box with the 'Filters' tab selected. It contains several filter rows, each with a category dropdown, an 'Includes' dropdown, an input field, and a 'Select Values' button. The 'Export' button at the bottom is highlighted with a red box.

| Category         | Includes | Value             | Action        |
|------------------|----------|-------------------|---------------|
| Account          | Includes |                   | Select Values |
| Group            | Includes |                   | Select Values |
| Incurred Date    | Includes | No Selection ✕    | Select Values |
| Paid Date        | Includes |                   | Select Values |
| Pharmacy Flag    | Includes |                   | Select Values |
| HCC Threshold    | Includes | \$50,000 ✕        | Select Values |
| Benchmark Cohort | Includes | Age/Sex Adj BOB ✕ | Select Values |
| Product          | Includes |                   | Select Values |

5. You will receive a notification when the process is complete. Alternatively, you can return to the *Exports* page to check on your status at any time.

| <input type="checkbox"/> | Name                             | Status    | Completed  | Run Date   | Schedule | Assigned by |
|--------------------------|----------------------------------|-----------|------------|------------|----------|-------------|
| <input type="checkbox"/> | Clinical Risk Summary            | Completed | 12/13/2021 | 12/13/2021 | One Time |             |
| <input type="checkbox"/> | Annual Review Chronic Conditions | Completed | 12/13/2021 | 12/13/2021 | One Time |             |
| <input type="checkbox"/> | Presentation Report 2021         | Completed | 12/8/2021  | 12/8/2021  | One Time |             |



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