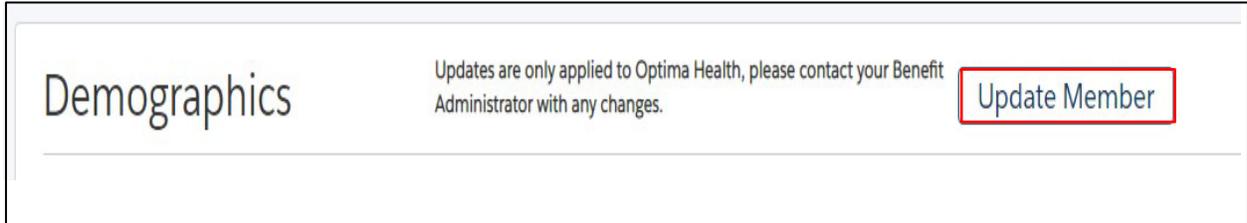


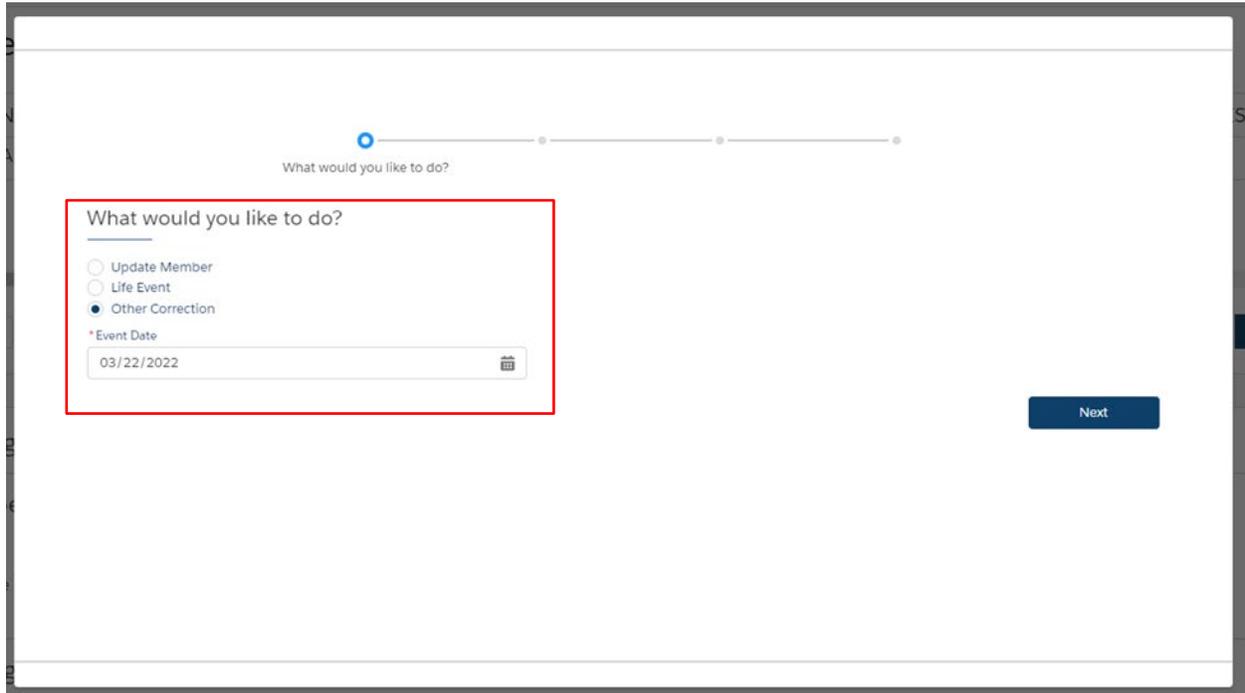
Update HSA Election and/ or Contribution

To update the HSA election, click **Update Member** from the member details page.



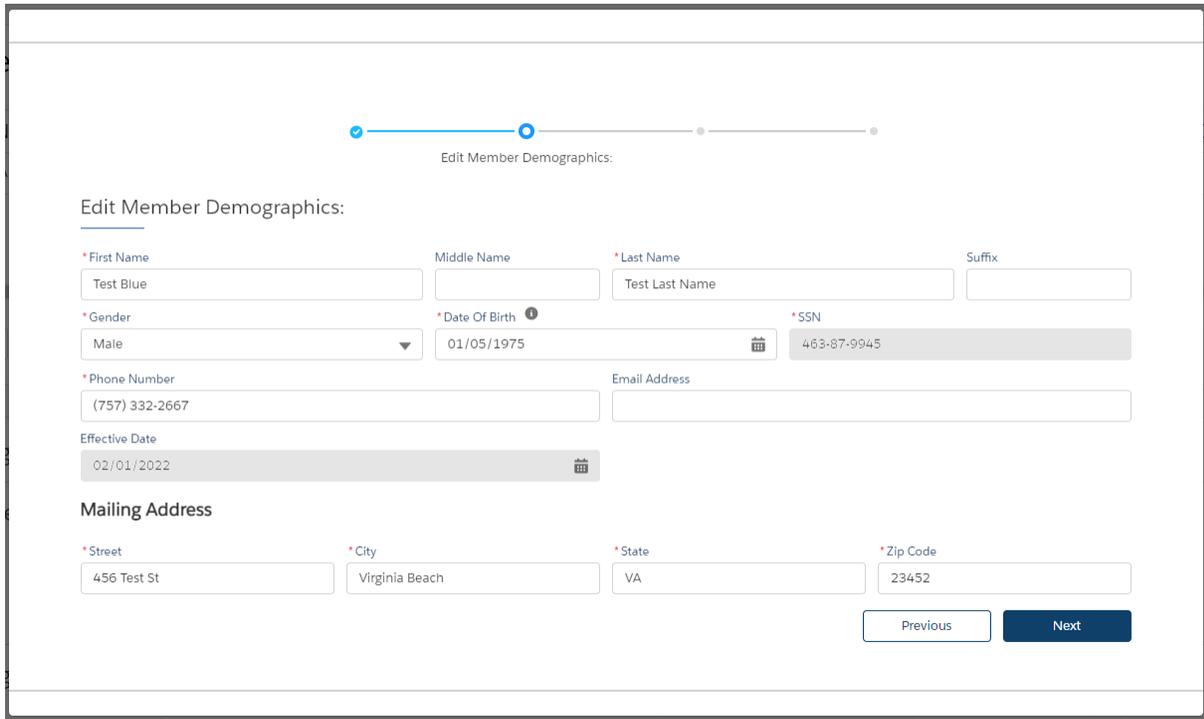
The screenshot shows a web interface with the heading "Demographics" on the left. To the right, there is a note: "Updates are only applied to Optima Health, please contact your Benefit Administrator with any changes." On the far right, there is a red-bordered button labeled "Update Member".

Select **Other Correction**, fill out **Event Date**, and then click **Next**.



The screenshot shows a form titled "What would you like to do?". At the top, there is a progress indicator with four dots, the first of which is blue. Below the title, there are three radio button options: "Update Member", "Life Event", and "Other Correction" (which is selected). Below the radio buttons is a field for "Event Date" with the value "03/22/2022" and a calendar icon. A blue "Next" button is located at the bottom right of the form.

Review member information and make edits as needed. Once you have completed your edits, click **Next**.



The screenshot shows a progress bar at the top with three steps. The first step is active, and the second step is labeled "Add/Edit Dependents Demographic". Below the progress bar, the heading "Edit Member Demographics:" is followed by a form with the following fields:

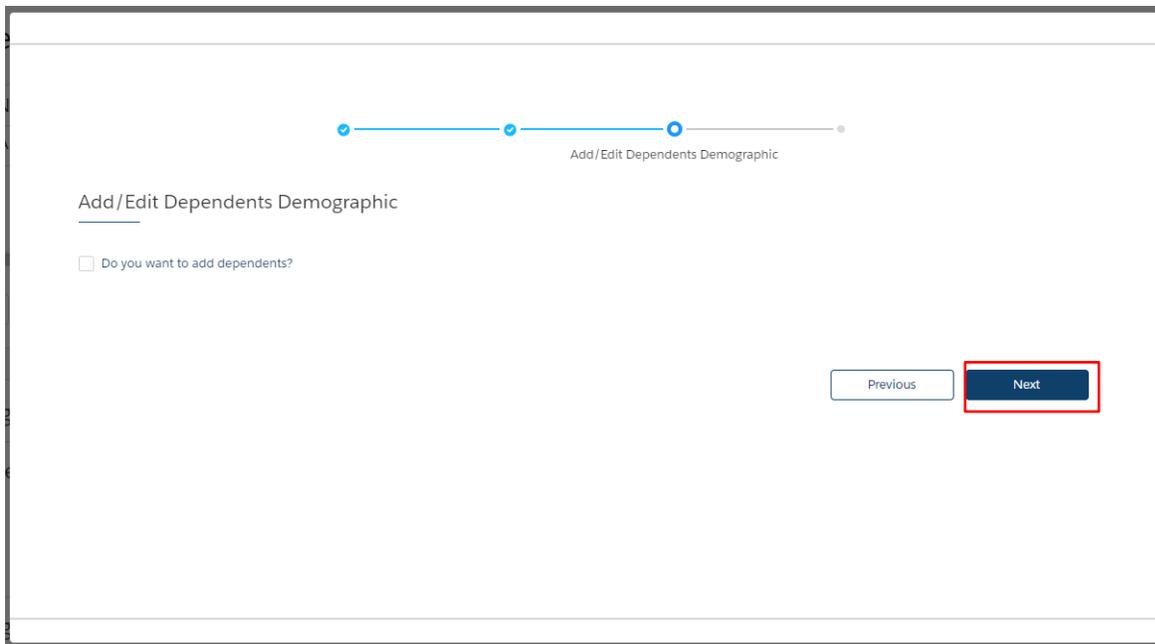
- * First Name: Test Blue
- Middle Name: (empty)
- * Last Name: Test Last Name
- Suffix: (empty)
- * Gender: Male (dropdown menu)
- * Date Of Birth: 01/05/1975 (calendar icon)
- * SSN: 463-87-9945 (greyed out)
- * Phone Number: (757) 332-2667
- Email Address: (empty)
- Effective Date: 02/01/2022 (calendar icon)

Below the form, the heading "Mailing Address" is followed by fields for:

- * Street: 456 Test St
- * City: Virginia Beach
- * State: VA
- * Zip Code: 23452

At the bottom right, there are two buttons: "Previous" and "Next".

Add / Edit Dependents Demographics, click **Next**.

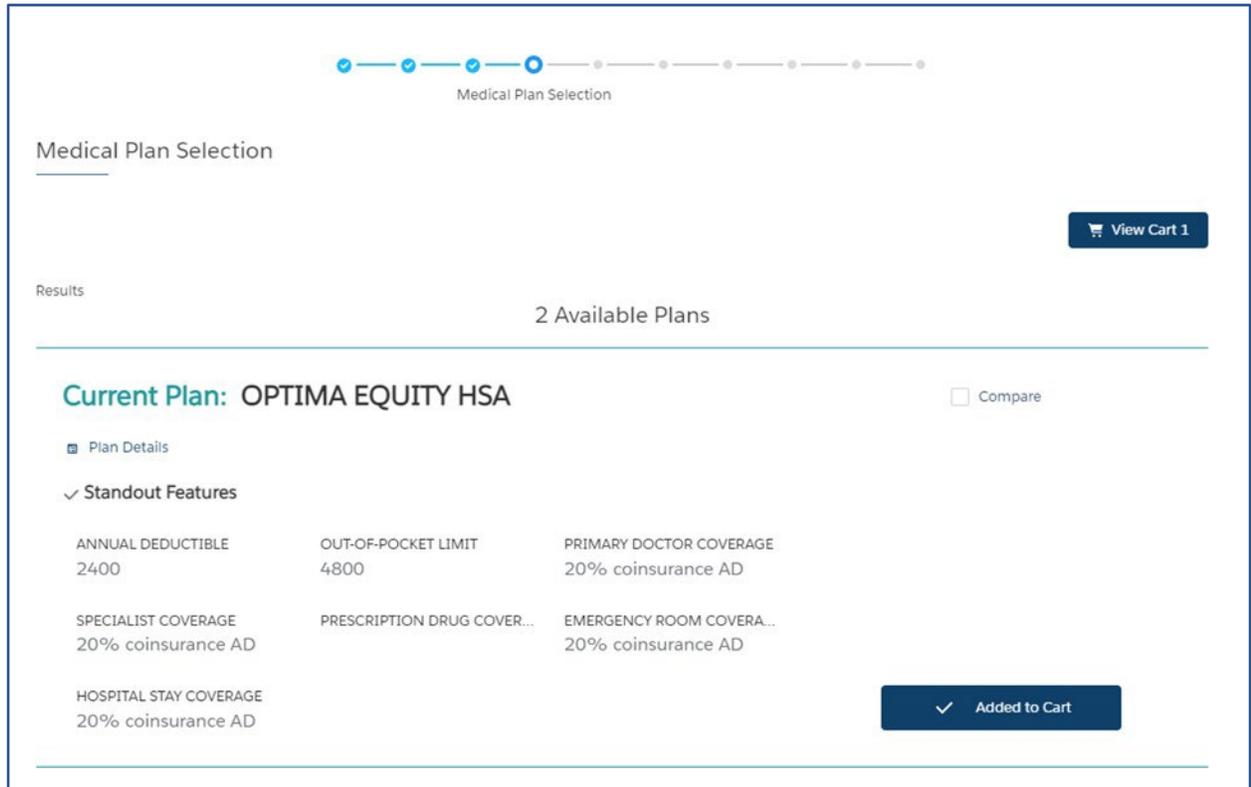


The screenshot shows a progress bar at the top with three steps. The second step is active, and the third step is labeled "Add/Edit Dependents Demographic". Below the progress bar, the heading "Add/Edit Dependents Demographic" is followed by a form with the following field:

- Do you want to add dependents?

At the bottom right, there are two buttons: "Previous" and "Next". The "Next" button is highlighted with a red border.

Equity plan will already be in your cart, click **Next**.

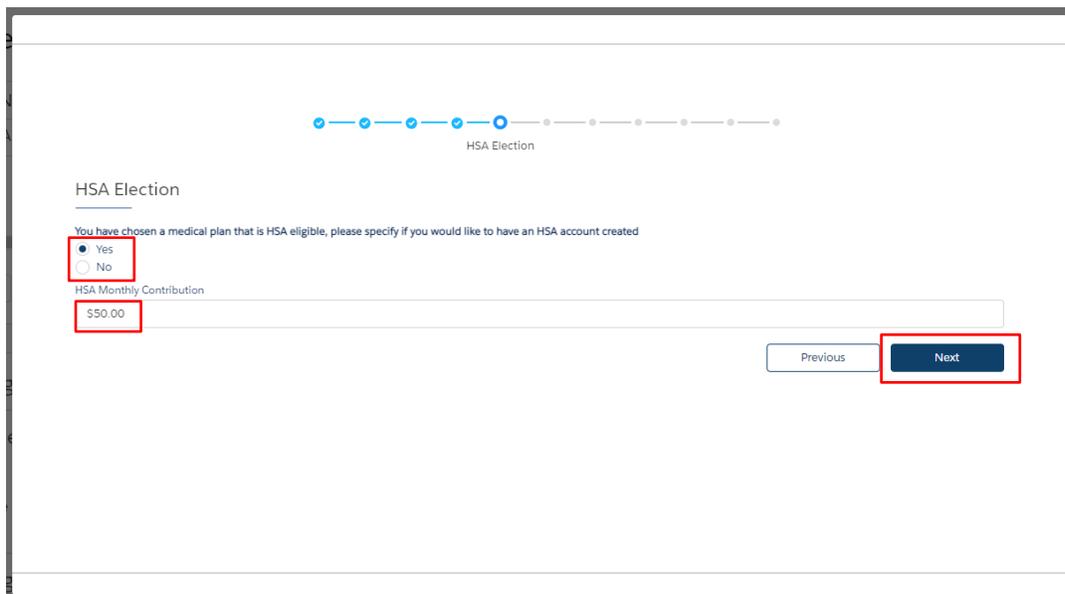


The screenshot shows the 'Medical Plan Selection' step in a multi-step process. A progress bar at the top indicates that the first four steps are completed, and the current step is 'Medical Plan Selection'. Below the progress bar, the title 'Medical Plan Selection' is displayed. On the right side, there is a 'View Cart 1' button. The main content area shows 'Results' for '2 Available Plans'. The 'Current Plan' is 'OPTIMA EQUITY HSA', with a 'Compare' checkbox. Under 'Plan Details', the 'Standout Features' are listed in a grid:

ANNUAL DEDUCTIBLE 2400	OUT-OF-POCKET LIMIT 4800	PRIMARY DOCTOR COVERAGE 20% coinsurance AD
SPECIALIST COVERAGE 20% coinsurance AD	PRESCRIPTION DRUG COVER...	EMERGENCY ROOM COVERA... 20% coinsurance AD
HOSPITAL STAY COVERAGE 20% coinsurance AD		

At the bottom right, there is an 'Added to Cart' button with a checkmark.

Update HSA Election and/or Contribution, click **Next**.



The screenshot shows the 'HSA Election' step in a multi-step process. A progress bar at the top indicates that the first five steps are completed, and the current step is 'HSA Election'. Below the progress bar, the title 'HSA Election' is displayed. The main content area contains the following text and form elements:

You have chosen a medical plan that is HSA eligible, please specify if you would like to have an HSA account created

Yes
 No

HSA Monthly Contribution

\$50.00

Previous **Next**

After completing the process, review your changes. If changes are needed, click **Edit**.
If the information and selections are correct, click **Enroll**.



Summary

Summary

Selected Coverages

[Edit](#)

▼ Medical Coverage Selected

Plans		
Medical Plan	OPTIMA EQUITY HSA	\$48.00/Mo
Subscriber:	Test Blue Test Last Name	\$50.00/Mo Contribution

Coverages Waived

Type

Dental

Cancer

Critical Illness

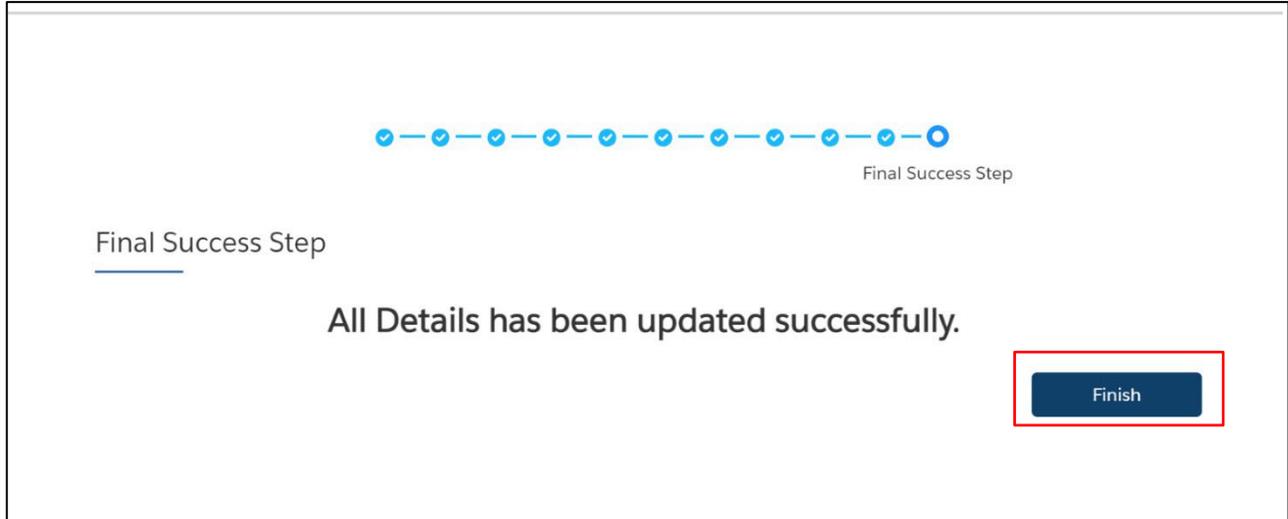
Voluntary Accident/Accident Plus

Dates of Coverages

Coverage Start Date	Coverage End Date
02/01/2022 	06/30/2022 

[Previous](#) [Enroll](#)

If details have been updated successfully, a confirmation screen will appear. Click **Finish**.



A confirmation screen with a progress bar at the top consisting of 12 blue circles, with the last one highlighted and labeled "Final Success Step". Below the progress bar, the text "Final Success Step" is underlined. The main message reads "All Details has been updated successfully." A blue "Finish" button is located on the right side, enclosed in a red rectangular box.

Current Plans will now reflect updates.

Note: you may need to refresh your screen if updates do not appear

PLAN NAME	PLAN TYPE	HSA	COVERAGE	START DATE	END DATE	YOUR COST	HSA AMOUNT	EMPLOYER COST
EQUITY PLUS/OOA 4000/20%	Medical	Yes	Employee Only	08/01/2022	02/28/2023	\$812.62	\$60.00	