

Medicaid Provider Desk Reference



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Purpose of the Guide

The Sentara Health Plans Medicaid Provider Desk Reference provides an overview of the Sentara Health Plans Medicaid program. Providers are also encouraged to review **Doing Business With Sentara Health Plans** to learn best practices for conducting business with us successfully. The Medicaid Provider Desk Reference is designed for general information purposes only, and providers should always refer to the Sentara Health Plans Provider Manuals and the provider agreement for the most detailed and up to date requirements.

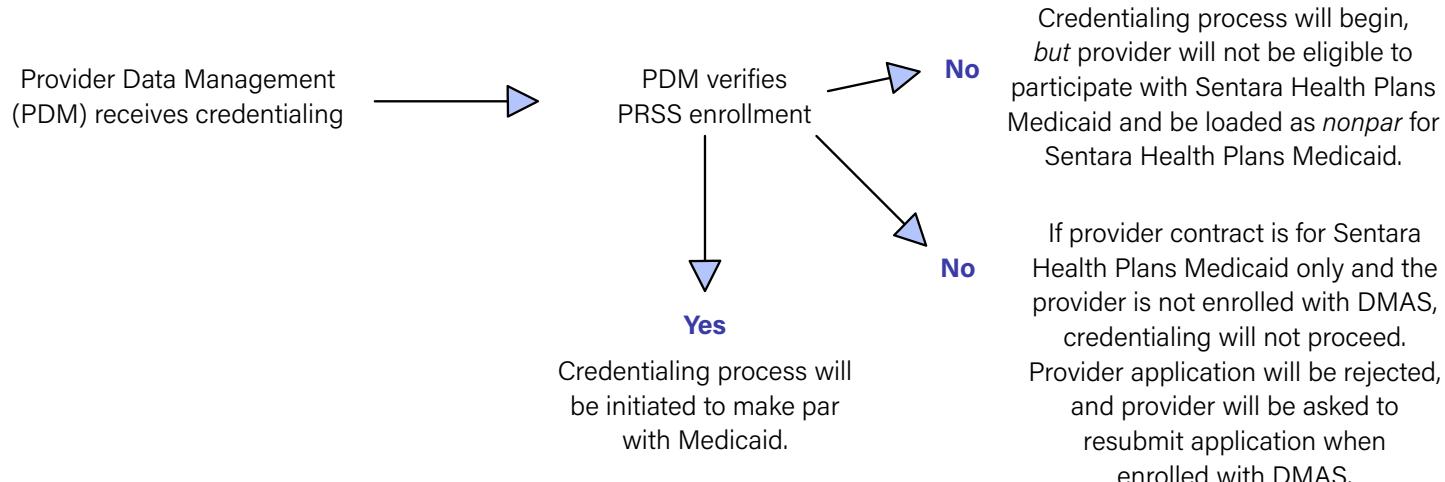
Provider Services Solution (PRSS) Enrollment Requirement

All Medicaid managed care network providers must enroll through Provider Services Solution (PRSS) to satisfy and comply with federal requirements in the 21st Century Cures Act.

Key Points:

- How to Enroll: From virginia.hppcloud.com/, go to Menu, then Provider Enrollment, and select either New Enrollment or Enrollment Status.
- Only one enrollment application is necessary in PRSS, even if you participate with more than one managed care organization (MCO).
- All new MCO-only providers must first enroll with PRSS prior to requesting credentialing with one or more of the managed care health plans.

DMAS/PRSS Verification Workflow



Member Rights and Responsibilities

The Member Rights and Responsibilities document assures that all Sentara Health Plans members are treated in a manner consistent with the mission, goals, and objectives of Sentara Health Plans and assures that members are aware of their obligations and responsibilities upon joining Sentara Health Plans and throughout their membership with Sentara Health Plans. Each Sentara Health Plans product has specific Member Rights and Responsibilities and members are mailed information on where to locate their Rights and Responsibilities at the time of enrollment. Sentara Health Plans Medicaid product members Member Rights and Responsibilities can be found in the **Sentara Health Plans Medicaid Provider Manual**, page 61.

Health Plan Obligations

Sentara Health Plans obligations are in your provider agreement.

Member Eligibility

Always check member eligibility prior to providing services. This is an important step to ensuring reimbursement. Verification may be obtained through our secure portal, or by calling provider services: **1-800-229-8822**. Sentara Health Plans members will be identified as Sentara Community Plan.

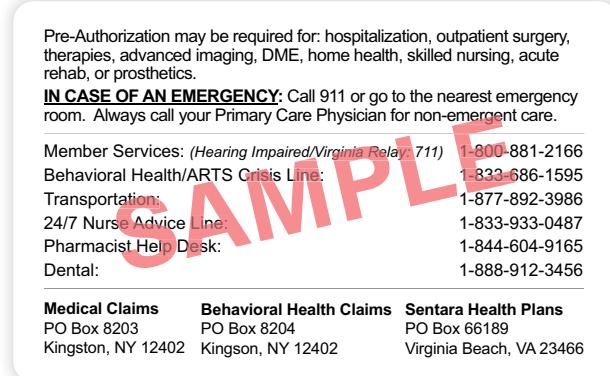
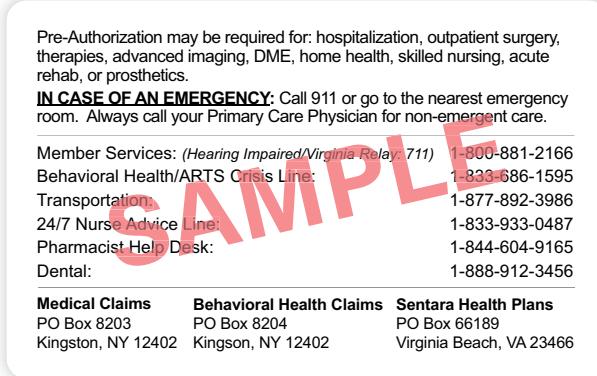
Use the MediCall telephonic system and 270-271 eligibility transactions to verify member eligibility and managed care enrollment. Automated response system (ARS) and MediCall will provide the name of the MCO the member is enrolled in and the plan's contact number.

To learn more, visit the Department of Medical Assistance Services (DMAS) **website** at:
dmas.virginia.gov/for-providers/cardinal-care/.



Identifying a Member

Member ID cards will bear the Cardinal Care logo:



Benefits

Standard Covered Services

- Doctor, hospital, and emergency services, including primary and specialty care
- Behavioral health services
- Prescription drugs
- Laboratory and X-ray services
- Maternity and newborn care
- Home health services
- Family planning services
- Doula services
- Brain injury services

Enhanced Benefits

- 90-minute classes on health-related subjects
- Eye exam and \$100 for frames annually
- Baby showers (in person and virtual)
- Free smart phone with unlimited talk, unlimited text, and 10GB of high-speed data
- Up to \$75 college application assistance
- Pre-diabetic health coaching and weight loss program
- 400 diapers per pregnancy (conditions apply)
- Up to \$20 toward feminine hygiene products
- Financial wellness program
- Up to \$275 toward GED testing voucher
- Healthy member incentives (e.g., prenatal/postpartum, childhood immunizations, dental visits, COVID-19, and more)
- Free breastfeeding classes, breast pump, etc.
- Up to \$2,000 toward one hearing aid, exam and fitting annually
- 56 home delivered meals after hospital stay

- \$30 per quarter for incontinence products
- One mattress and pillowcase cover for asthmatic members every two years
- Memory alarms and other monitoring devices
- \$75 savings grocery card toward purchase of healthy foods for pregnant moms
- Online community resource guide
- Free pedometers
- Encourage child reading through Puppet Program
- Sports physicals
- 24-hour access for health questions/medical needs, including prescriptions
- 24 round trips per year for nonmedical services
- Online education and coaching portal to support well-being needs
- Weight management programs
- Smoking cessation programs
- iPad or tablet cover (this is only the cover, not the iPad or tablet)
- HEAL program/adult literacy
- Baby monitor, sleep sack, or pack-n-play
- Young members with special health care needs can feel empowered to actively manage their transition to adulthood with behavioral support through the Virginia Youth2Adult program, in collaboration with Bridging Apps®.
- Members age 21 and up can access 6 chiropractic visits annually for spinal manipulation and therapy.
- Eligible members can receive up to a 10-day stay in a skilled nursing facility post-discharge to rest, recover, and access medical and support services.
- Up to \$250 annually for utility benefits covering water, electricity, gas (excluding phone, cable and internet) for qualifying members



Welcoming BabySM Program

Welcoming Baby is an incentive-based program that provides Sentara Health Plans Medicaid members with a variety of clinical and personal resources and ongoing support during and after pregnancy. Providers will be given an incentive of \$25 for submitting the OB Registration and sending over the members that are pregnant and their clinicals.

Medicaid members now have access to view the following online:

- Frequently asked questions
- Maternal health benefits
- Education and events and resources

The Sentara Health Plans health and wellness page now provides a link to our maternal health programs:

- Welcoming Baby for Medicaid members
- Partners in Pregnancy for commercial and Medicare members



Sentara Health Plans Medicaid Member Incentives

Sentara Health Plan Medicaid Incentives	Reward Amount	Qualifying Members
Breast Cancer Screening	\$15	Women 40 – 74 years of age
Cervical Cancer Screening	\$15	Females 21 – 64 years of age
Chlamydia Screening in Women	\$10	Females 16 – 24 years of age
Colorectal Cancer Screening	\$15	Members 45 – 75 years of age
Controlling High Blood Pressure	\$10	Members 18 – 85 years of age with diagnosis of Hypertension
Flu Vaccination	\$10	Members 18 – 64 years of age
Child and Adolescent Well Care	\$15	Children turning 3 through 21 in the measurement year
Childhood Immunizations	\$15	Children turning 2 in the measurement year
Immunizations for Adolescents	\$15	Children turning 13 in the measurement year
Lead Screening	\$10	Children turning 2 in the measurement year
Weight Assessment and Counseling for Nutrition and Physical Activity	\$10	Children turning 3 through 17 in the measurement year
Well Care First 30 Months	\$15	Children turning 30 months in the measurement year
Comprehensive Diabetes:		
• Eye Exam – Retinal or Dilated	\$15	Members 18 – 75 years of age with diabetes (Type 1 and Type 2)
• Kidney Health Evaluation	\$10	
• Hemoglobin A1C Control	\$15	
• BP Control	\$10	
Prenatal and Postpartum Care		
• Initial Assessment	\$15	Pregnant Members who deliver a live birth between October 8, 2025 and October 7, 2026
• Physician Visit	\$20	
• Postpartum Visit	\$15	
• Postpartum Assessment	\$15	

Vendor-facilitated Services

- **ASHN:** American Specialty Health Network; Chiropractor Network: claims are paid through ASHN; commercial and Medicare only; **1-800-848-3555**
- **DentaQuest:** only the Fully Integrated Dual Eligible Special Needs Plan (FIDE-SNP) (H4499-001) members
- **Modivcare:** transportation vendor; commercial, Medicare D-SNP, and Medicaid
- **MDLIVE:** virtual visits; commercial, Medicare D-SNP, and Medicaid
- **Nations Hearing:** discounted services for Medicaid members
- **Vision Services Plan (VSP):** routine vision care only; commercial Medicare D-SNP and Medicare
- **Quest Diagnostics:** commercial, Medicare D-SNP, and Medicaid

Transportation Benefit

Modivcare administers the nonemergency transportation benefit for Sentara Community Plan, Sentara Medicare members, and LTSS caregivers.

For complete details about the transportation benefit and how it is administered by Sentara Health Plans, you may download the **Nonemergency Transportation Benefit** resource on the Sentara Health Plans' website.

Benefits

- Nonemergency transportation for members is allowed up to 50 miles.
- Transport to and from medical appointments with a participating provider.
- Limit of two escorts during transport (Medicaid), limit of one escort during transport (Medicare).
- Case manager or care coordinator will work with member on medical trips exceeding 50 miles.
 - Exceptions: Children's National Hospital, Children's Hospital of Philadelphia, or Duke University Hospital

Hours of Operation:

- Monday–Friday, 8 a.m.–8 p.m.
- Urgent trips available on weekends and on New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, and Christmas
- Urgent reservations available 24 hours daily
- "Where's My Ride" available 24 hours daily

Hospital Admission/Emergency Room Visits

Members may be transported from home to hospital **only if being admitted.** Members needing to go to the emergency room must call 911. Emergency ambulance services are not included in the transportation benefit.

Scheduling a Trip

- Members can book online or call to schedule reservations and "will call" return trips:
 - using the member app at mymodivcare.com/modivcare-app
 - Sentara Community Plan (Medicaid) members call **1-877-892-3986**
 - Sentara Medicare members call **1-866-381-4860**
- Facilities may schedule using the facility portal by visiting tripcare.modivcare.com/login and setting up an account.
- Recurring Trips: The treating facility's office must submit a written request on behalf of the member for all "Standing Order" trips (regular weekly/daily transportation to a facility or appointment—typically, behavioral health, adult day care, dialysis, and chemotherapy-related appointments).
- All trips must be booked at least three business days (for Sentara Medicare) or five business days (for Sentara Community Plan) in advance of the appointment, unless it is an urgent trip, which will be verified. Trips may be booked up to 30 days in advance.

Mileage Reimbursement

Members can utilize mileage reimbursement in the Modivcare App to schedule trips and request payment for the most efficient mileage reimbursement: mymodivcare.com/modivcare-app.

Members must request mileage reimbursement at the time of scheduling the reservation, which can be scheduled up to the same day. Modivcare uses the IRS medical reimbursement rate that is regulated through the IRS to determine mileage. A provider office signature is required.

Standing Orders

The preferred method for facilities to access Standing Orders or Standing Order Change Forms is via the TripCare website at tripcare.modivcare.com/login at least three days (for Sentara Medicare) or five days (for Sentara Community Plan) prior to the first date of transport.

- If unable to use TripCare, fax the form to **1-866-907-1497** at least three days (for Sentara Medicare) or five days (for Sentara Community Plan) prior to the first date of transport.
- Call **1-877-892-3986** (Sentara Community Plan) or **1-866-381-4860** (Sentara Medicare) to schedule individual trips if the member needs transport before the standing order goes into effect.
- Allow 24 hours after the form is sent to confirm receipt.
- Fill out forms completely and legibly.
- Print and sign your name.

Important Information to Include in a Standing Order

- Does member require hand-to-hand, door-to-door, or curb-to-curb?
- Does member require wheelchair assistance or other special instructions (such as bariatric, seizure precautions, behaviors, etc.)?
- Information on the type of wheelchair, number of steps, height, and weight.
- Does member have special language and/or other communication requirements?



Doula Services Benefit

For complete information, you may download the Doula Program Guide from the provider website.

Benefit Overview

- Pregnant and postpartum members are eligible for:
 - Ten prenatal or postpartum visits
 - One doula attendance at the delivery visit
- Members can be approved for additional visits after completion of the ten visits if it is deemed medically necessary.
- Members are not allowed multiple visits in the same day except when:
 - A prenatal visit occurs early in the day and the attendance at delivery is later
 - The attendance at delivery occurs early in the day and a postpartum visit is later

Initiating Doula Services

- Members must choose a community doula who has completed a Virginia Department of Health approved certification program.
- Doulas are then responsible for ensuring that the Doula Care Recommendation Form has been completed and signed by the member's licensed healthcare provider prior to initiating services.
- Doulas must retain a copy of the signed recommendation form with the member's **medical records**.

Fax Recommendation
Forms to 1-844-348-3720.

 **Virginia Medicaid**
Department of Medical Assistance Services

DOULA CARE RECOMMENDATION FORM

If a member is enrolled in Fee-For-Service, please fax forms to 804-452-5447.
If a member is enrolled in a managed care organization, please refer to that MCO for detailed form submission.

If you are a **Virginia Medicaid member** and are pregnant or have given birth within the last six months ...

You are eligible for community doula care to provide you physical, emotional, and informational support before, during and after you give birth. Your doula must get a licensed practitioner's recommendation to provide this care under the VA Medicaid program. You can request a recommendation (for example, from a doctor/midwife/nurse) and give it to your doula. You can ask for a recommendation even if you don't know who your doula will be.

If you are a **licensed practitioner**...

By filling out this recommendation form, you are enabling this individual to access non-clinical community doula services¹. A recommendation is not the same as a prescription/medical order.

Licensed Practitioner's Recommendation for Doula Care	
VA Medicaid member full legal name (first, middle, last):	<input type="text"/>
VA Medicaid member DOB or ID #:	<input type="text"/>
Licensed Practitioner's Signature:	<input type="text"/>
Licensed Practitioner's full legal name (first, middle, last):	<input type="text"/>
Licensed Practitioner's NPI number:	<input type="text"/>
Date of recommendation (MM-DD-YYYY):	<input type="text"/>
Name of doula (if known):	<input type="text"/>
Name/address of member's ob/gyn provider (if known):	<input type="text"/>

¹ For the doula benefit, VA Medicaid defines a "licensed practitioner" as licensed clinicians, including physicians, licensed midwives, nurse practitioners, physician assistants, and other Licensed Mental Health Professionals (see Administrative Code 12VAC35-105-10 defining a Licensed Mental Health Professional as a physician, licensed clinical psychologist, licensed professional counselor, licensed clinical social worker, licensed marriage and family therapist, licensed clinical nurse specialist, or certified registered nurse clinician). Recommendations from licensed, non-clinical providers will not be accepted. The recommending clinician need not be a VA Medicaid provider.

² VA Medicaid's doula services are provided as a preventive service. Federal Medicaid law (42 C.F.R. Section 440.130(c)) indicates: "Preventive services" means services recommended by a physician or other licensed practitioner of the healing arts acting within the scope of authorized practice under State law to: (1) Prevent disease, disability, and other health conditions or their progression; (2) Prolong life; and (3) Promote physical and mental health and efficiency.



Care Management

- Members will receive communications and education regarding the new benefit.
- The Welcoming Baby team will conduct outreach to pregnant members.
- Welcoming Baby will complete the necessary documentation in our internal systems.
- If no provider recommendation form has been received:
 - The member will be contacted to verify doula contact information and provided education on the need for a completed provider form.
 - The doula will be contacted to request that the completed form is faxed to the Welcoming Baby Biscom line.

Doula Compensation and Billing

Covered Doula Services

- Doula services, rendered from date of conception through 180 days (six months) after delivery, may be reimbursed contingent on individual maintaining Medicaid eligibility.
- Doula services can only be provided in the community in clinician offices (if a doula is accompanying the member to a clinician visit) or in the hospital.
- Rendered doula care must be documented in the member's medical record.

Benefit Extensions

Benefit extensions will be considered medically necessary if the member is experiencing a potential complication or is at risk for or needs support managing one or more of the below:

- Excessive anxiety
- Breastfeeding knowledge, support, and assistance
- Information about feeding and caring for the baby
- Helping member or family learn to become comfortable with baby soothing and bonding methods
- Promoting self-care
- Postpartum depression

Sentara Health Plans **will** allow additional visits beyond the allowable nine with an authorization from an eligible provider.

Critical Elements

1. **NPI Number:** All claims submitted to Sentara Health Plans must include individual and group practice NPI numbers and taxonomy codes. Claims received without an NPI number will be rejected or denied.
2. **Modifier HD** is required with claims submission for covered doula services.
3. **Taxonomy Code 374J00000X** is required for billing. Claims received without the taxonomy code will be rejected or denied.
4. A **recommendation form** from an eligible provider is required to be submitted to MCO prior to providing services for a member.
5. **Diagnoses code Z32.2** (encounter for childbirth instruction) is required to bill doula services.



Billing Codes

Code	Description	Maximum Units Allowed Per Visit	Notes
99600-HD	Initial Prenatal Visit	90 minutes	Max six units of 15 minutes each (total of 90 minutes), one date of service
59425-HD	Standard Care, Prenatal Visit	60 minutes	Max three visits (initial prenatal and three prenatal visits) – bill in 15-minute increments, total of 60 minutes per visit
59409-HD	Labor Support, Vaginal Birth	1 unit (flat rate)	
59514-HD	Labor Support, C-section	1 unit (flat rate)	
59430-HD	Postpartum Care, Postpartum Visit	60 minutes	Max four visits—bill in 15-minute increments, total of 60 minutes per visit
99199-HD	Incentive Mother Postpartum	1 unit (flat rate)	
99199-HD	Incentive Newborn* Postpartum	1 unit (flat rate)	*Must be billed under the newborn's Medicaid ID

Incentive Payments

To receive the incentive payments, doulas need to have performed at least one postpartum visit. A \$50 value-based incentive payment can be received by the doula if the client is seen by an obstetric clinician for one postpartum visit. A \$50 value-based incentive payment can be received if the newborn is seen by a pediatric clinician for one visit after birth.

Brain Injury Services (BIS)

Benefit Overview

Traumatic brain injury (TBI) Diagnosis – A TBI is defined as brain damage due to a blunt blow to the head, a penetrating head injury, injury resulting in compression to the brain, severe whiplash causing internal damage to the brain, or head injury secondary to an explosion.

Exclusions: Brain damage secondary to other neurological insults (e.g., infection of the brain, stroke, anoxia, brain tumor, Alzheimer's disease, and other conditions causing dementia, and other neurodegenerative diseases) is not considered to be a TBI.

Both criteria must be met to approve Brain Injury Service (BIS) care management.

Initiating Services

Upon receipt of a referral, and prior to the delivery of BIS care management services, the BIS care manager must complete a BIS assessment. The BIS care manager will conduct a face-to-face evaluation at the members residence to:

- Determine the member's qualifying diagnosis of TBI as defined
- Initiate the Mayo-Portland Adaptive Index-4 (MPAI-4) assessment related to the severity of the brain injury and the member's level of functioning once the TBI diagnosis has been confirmed
- Interpret the MPAI-4 results for comprehensive service planning purposes
- Implement the person-centered planning process

As part of the intake process, the BIS care management provider must collect existing medical documentation that substantiates the member's diagnosis of a TBI as defined.

If there is no documented diagnosis, then the BIS care manager and/or the member's assigned Sentara Health Plans care manager will assist the member in accessing a physician who can assess further and document whether the member has an eligible BIS care management diagnosis.

Sentara Health Plans will support new cases by assisting the BIS care management providers with locating active service providers from the provider network.

BIS care management providers should communicate with Sentara Health Plans to coordinate care for members not meeting the DMAS definition of TBI criteria.

BIS Care Management Team

- Comprised of nurses, social workers, and other Healthcare professionals with advanced degrees
- Conducts telephonic and face-to-face assessments dependent on the member's level of care
- Coordinates members' urgent needs with BIS TCM provider as needed
- Conducts interdisciplinary care team (ICT) meetings as needed
- Assists BIS TCM providers with locating in-network resources such as
 - Rehabilitative or treatment providers
 - Recent facilities and/or hospitals
 - Commonwealth Coordinated Care Plus (CCC Plus) and developmental disability (DD) Waiver
 - Service providers
 - Primary care provider (PCP) assignments & Specialists



Claims/Billing – Service Limits

Other care management services may not be reimbursed while BIS care management is authorized. Refer to the DMAS Provider Manual for detailed claims, billing, and service limits. All BIS cases are reviewed with consideration to the member's unique needs and situation.

Service Limits/Overlaps	
Limits	Description
Monthly – S0280/S0281	One unit per month
Place of Service	02, 03, 04, 10, 11, 12, 13, 14, 19, 20, 21, 22, 23, 32, 33, 51, 53, 54, 55, 56, 57, 71, 72, 93, 99
Rolling Year – S0280	Limit two per year unless a brain injury triggering event*
Overlap S0280 and S0281	Only one unit per month; cannot overlap between same BIS providers
Overlap S0281 and S0280	Overlap is allowed between BIS care management provider A and BIS care management provider B – submitting an assessment
Overlap S0281	Only one BIS care management provider per month – one unit per month
Overlaps Allowed With Limits	All community services except case management codes
Case Management Overlap Codes Not Allowed	G9012, T1016 (Tx Foster Care care management), T1017 (ID care management), H0023 (MH care management), T2023 (DD care management), H0006 (ARTS care management)
DD Waiver LOC	BIS care management services cannot overlap with an open DD Waiver level of care

Special Needs Plan (SNP) and Model of Care (MOC) Overview

Sentara Health Plans MOC Plans

Sentara Health Plans' MOC plans are designed to ensure that the provision and coordination of specialized services meet the needs of the SNP-eligible members. Our SNP plans include:

- Fully Integrated Dual Eligible (FIDE) SNP: Sentara Community Complete (HMO D-SNP)
- Partial D-SNP: Sentara Community Complete Select (HMO D-SNP)

Dual-eligible Special Needs Plans (D-SNP)

These plans are for members who are eligible for both Medicare and Medicaid.

Required Model of Care Education

All providers within a Provider practice or organization are required to review the Model of Care Provider Guide (MCPG). The MCPG includes important information about the Medicare Special Needs Plans Model of Care. Upon completion of the MCPG training, an attestation must be sent to Sentara Health Plans (SHP). If there are multiple providers in a Provider practice or organization, only one attestation is required per Tax ID. The attestation must be received and verified by SHP. Once an attestation is received and on file, the training requirement is considered complete for the remainder of the calendar year.

Applicable Integrated Plan (AIP) FIDE SNP

An AIP is a plan that requires exclusive enrollment under one organization's MA plan and its Medicaid plan. Under this plan, members are exclusively aligned to have our Sentara Community Complete D-SNP plan and our Cardinal Care Medicaid plan.



Early and Periodic Screening, Diagnostic, and Treatment (EPSDT) Overview

The Early and Periodic Screening, Diagnostic, and Treatment (EPSDT) program ensures pediatric patients receive regular screenings to avoid delays in diagnosis and treatment. By visiting the Department of Medical Assistance Services (DMAS) website, providers can access educational materials, schedules, approved screening tools, and other resources needed to provide the best care for patients.

Sentara Health Plans' Early and Periodic Screening, Diagnostic, and Treatment (EPSDT) Provider Desk Reference is also available for review or printing on the **Sentara Health Plans' website**. You are also encouraged to review the Sentara Health Plans Medicaid Provider Manual.

Helpful Resources

Explore these resources on the **DMAS website**:

- DMAS Provider Manuals
- EPSDT Supplement B
- MES Provider Portal
- Commonwealth of Virginia Referral Directory by City/County

Sentara Health Plans Quick Reference Resources

Explore Sentara Health Plans provider support resources on our **website**.

- Sentara Health Plans Commercial Provider Manual
- Sentara Health Plans Medicaid Provider Manual
- Sentara Health Plans Medicare Dual-Eligible Special Needs (D-SNP) Provider Manual
- Provider Orientation
- Provider Toolkit
- Sentara Health Plans Claims and Billing Quick Reference Guide

E-booklets

- Early and Periodic Screening, Diagnostic and Treatment (EPSDT) Desk Reference
- Doing Business With Sentara Health Plans
- Model of Care Provider Guide
- Non-Emergency Transportation Benefit

